

Hinton St George Parish Council

Grant Awarding Policy

May 2026

1. Aims and Objectives

- a. Hinton St George Parish Council (“the Council”) wishes to support activities and causes which benefit the village of Hinton St George. A grant is any payment made by the Parish Council for the specific purpose for which it is claimed and for the wellbeing of the community.

2. Eligibility

- a. Any grant made by the Parish Council must directly benefit some or all of the residents of the Parish of Hinton St George.
- b. The following criteria must be met for a group to be considered for a grant:
 - i. The group must be a charity, voluntary or community organisation.
 - ii. The group must be able to demonstrate that any funding from the Parish Council will directly benefit the residents of Hinton St George.
 - iii. The group must be formally arranged and have a management committee made up of volunteers.
 - iv. At Council’s discretion small grants may be awarded to individual projects, which do not fall into above categories.

3. Conditions

- a. Multiple applications within a 12-month period will not normally be considered.
- b. The Parish Council reserves the right to reclaim any grant not being used for the purpose specified on the application form. The Parish Clerk will, therefore, be allowed to verify that the monies have been spent accordingly.
- c. Proper evidence of actual or estimated expenditure must be supplied to the Parish Council prior to the payment of any grant. If the Parish Council is not satisfied with the arrangements, it reserves the right to request a refund of monies awarded.
- d. An acknowledgement on receipt of the grant cheque is required.

4. Usual Application Process

- a. Application can be submitted in writing to the Parish Clerk to be included for consideration by the Parish Council at its next monthly meeting.
- b. 2 years' worth of accounts may be requested alongside the application showing the need for a grant, unless Council considers the grant is a minimal one-off purchase which will benefit the village.
- c. Applications are accepted at any time of the year, but previous knowledge of on-going annual grant requests should be made prior to the setting of the annual precept (in November).
- d. Applicants are usually informed within two weeks of the Parish Council meeting at which the grant application was discussed.

5. Monitoring and Review

- a. This policy will be reviewed annually to ensure it remains relevant, effective, and aligned with the Parish Council's objectives.

For further information contact the Clerk to Hinton St George Parish Council:

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Website: <https://hintonstgeorgeparishcouncil.gov.uk>

Date of policy review: 18 May 2026 (Annual Parish Council Meeting)

Approved by: Hinton St George Parish Council